

**BARR-REEVE COMMUNITY SCHOOLS, INC.**  
**EXECUTIVE MEETING MINUTES**  
**JANUARY 11, 2016**

THE BARR-REEVE BOARD OF EDUCATION MET IN EXECUTIVE SESSION ON MONDAY, JANUARY 11, 2016 AT 6:00 P.M AT THE ADMINISTRATION OFFICE OF BARR-REEVE COMMUNITY SCHOOLS. BOARD MEMBERS GALEN GRABER, RONALD BOYD AND LANA HELMS WERE PRESENT. ALSO PRESENT WAS THE SUPERINTENDENT TRAVIS MADISON.

THE MEETING WAS CALLED TO ORDER.

A DISCUSSION WAS HELD WHERE AUTHORIZED BY FEDERAL AND STATE STATUTE AND ON JOB PERFORMANCE EVALUATION OF INDIVIDUAL EMPLOYEES.

A MOTION WAS MADE BY RONALD BOYD AND SECONDED BY GALEN GRABER TO ADJOURN THE MEETING. MOTION CARRIED AND MEETING WAS ADJOURNED.

**BARR-REEVE COMMUNITY SCHOOLS, INC.**

**REGULAR MEETING MINUTES**

**JANUARY 11, 2016**

THE BARR-REEVE BOARD OF EDUCATION MET IN REGULAR SESSION ON MONDAY, JANUARY 11, 2015 AT 7:00 P.M. IN THE ADMINISTRATION OFFICE OF BARR-REEVE COMMUNITY SCHOOLS. BOARD MEMBERS LANA HELMS, GALEN GRABER AND RONALD BOYD WERE PRESENT. ALSO PRESENT WERE THE SUPERINTENDENT TRAVIS MADISON AND THOSE LISTED ON THE ATTACHED SIGN-IN SHEET.

2015 PRESIDENT GALEN GRABER CALLED THE MEETING TO ORDER.

2015 SECRETARY LANA HELMS LED THE PLEDGE OF ALLEGIANCE.

THE BOARD APPROVED THE MINUTES OF THE MEETING HELD ON DECEMBER 16, 2015. RONALD BOYD MADE A MOTION TO APPROVE THE MINUTES AS PRESENTED AND LANA HELMS SECONDED THE MOTION. MOTION CARRIED.

CLAIM NUMBERS 1034 – 1042 FROM 2015 AND 1 – 53 FOR 2016 WERE PRESENTED TO THE BOARD FOR PAYMENT. LANA HELMS MADE A MOTION TO ACCEPT ALL CLAIMS AS PRESENTED. GALEN GRABER SECONDED THE MOTION AND MOTION CARRIED.

THERE WAS A COMMENT FROM JOAN SCHUTZ CONCERNING ITEM VI ITEM B ON THE AGENDA.

IN NEW BUSINESS, THE BOARD OF TRUSTEES WAS REORGANIZED WITH RONALD BOYD – PRESIDENT, LANA HELMS – VICE-PRESIDENT AND GALEN GRABER - SECRETARY. GALEN GRABER MADE A MOTION TO ACCEPT RONALD

BOYD AS PRESIDENT AND LANA HELMS SECONDED THE MOTION. GALEN GRABER MADE A MOTION TO ACCEPT LANA HELMS AS VICE-PRESIDENT AND RONALD BOYD SECONDED THE MOTION. LANA HELMS MADE A MOTION TO ACCEPT GALEN GRABER AS SECRETARY AND RONALD BOYD SECONDED THE MOTION. MOTIONS CARRIED.

SUPERINTENDENT MADISON PRESENTED TO THE BOARD THAT REGULAR SCHEDULED BOARD MEETINGS WILL BE THE 2<sup>ND</sup> TUESDAY OF EVERY MONTH BUT ARE SUBJECT TO CHANGE. LANA HELMS MADE A MOTION TO ACCEPT THIS AS STATED. GALEN GRABER SECONDED THE MOTION AND MOTION CARRIED.

SUPERINTENDENT TRAVIS MADISON SUSPENDED THE REGULAR MEETING AND OPENED THE BOARD OF FINANCE MEETING FOR 2016. MR MADISON PRESENTED TO THE BOARD THE 2015 INVESTMENT REPORT. OFFICERS WERE ELECTED AS FOLLOWS: PRESIDENT – RONALD BOYD AND SECRETARY – GALEN GRABER. LANA HELMS MADE A MOTION TO ACCEPT RONALD BOYD AS PRESIDENT AND GALEN GRABER SECONDED THE MOTION. LANA HELMS MADE A MOTION TO APPROVE GALEN GRABER AS SECRETARY AND RONALD BOYD SECONDED THE MOTION. MOTIONS CARRIED AND THE BOARD OF FINANCE MEETING WAS ADJOURNED.

PRESIDENT RONALD BOYD RECONVENED THE REGULAR BOARD MEETING AND MR MADISON ASKED THE BOARD APPROVED TO APPROVE A RESOLUTION TO ALLOW CORPORATION TREASURER MARY LOTTES TO TRANSFER AND ENCUMBER APPROPRIATIONS. (SEE ATTACHED) GALEN GRABER MADE THE

MOTION TO APPROVE THE RESOLUTION AND RONALD BOYD HELMS SECONDED THE MOTION. MOTION CARRIED

GALEN GRABER MADE A MOTION TO ACCEPT TRAVIS MADISON AS THE 2016 VOCATIONAL, SPECIAL EDUCATION CO-OP REPRESENTATIVE AND 2016 CORPORATION COLLECTIVE BARGAINING REPRESENTATIVE. LANA HELMS SECONDED THE MOTION AND THE MOTION CARRIED.

MR MADISON RECOMMENDED TO THE BOARD THAT LEGAL COUNSEL FOR 2016 BE JEFFREY NORRIS. LANA HELMS MADE A MOTION TO ACCEPT THIS RECOMMENDATION. RONALD BOYD SECONDED THE MOTION AND MOTION CARRIED.

CONFLICT OF INTEREST STATEMENTS WERE SIGNED AND APPROVED BY THE BOARD. RONALD BOYD MADE A MOTION TO APPROVE ALL CONFLICT OF INTEREST STATEMENTS AND GALEN GRABER SECONDED THE MOTION. MOTION CARRIED.

ALSO MR MADISON PRESENTED THE ECA TREASURERS REPORTS FOR THE FIRST SEMESTER OF THE 2015-2016 SCHOOL YEAR TO THE BOARD FROM ECA TREASURERS SHEILA ROY AND CARMEN YODER. RONALD BOYD MADE A MOTION TO APPROVE THE ECA TREASURERS REPORT. GALEN GRABER SECONDED THE MOTION AND MOTION CARRIED.

SUPERINTENDENT MADISON RECOMMENDED THE FOLLOWING TREASURERS APPOINTMENTS FOR 2016:

CORPORATION TREASURER – MARY LOTTES

DEPUTY CORPORATION TREASURER – TAMARA SWARTZENTRUBER

ELEMENTARY TREASURER – SHEILA ROY

JR/SR HIGH SCHOOL TREASURER – CARMEN YODER

FOOD SERVICE MANAGER – JANET SWARTZENTRUBER

GALEN GRABER MADE THE MOTION TO APPROVE ALL TREASURER APPOINTMENTS AS PRESENTED BY SUPERINTENDENT MADISON AND LANA HELMS SECONDED THE MOTION. MOTION CARRIED.

THE BOARD ACCEPTED THE FOLLOWING FIELD TRIP REQUESTS:

JAN 9 – HS BAND – ORLEANS HIGH SCHOOL – STEPHANIE O'BRIAN

LANA HELMS MADE A MOTION TO ACCEPT THE FIELD TRIPS AS EDUCATIONAL. RONALD BOYD SECONDED THE MOTION. MOTION CARRIED.

THE BOARD ACCEPTED THE FOLLOWING PROFESSIONAL DEVELOPMENT REQUEST:

JAN 26 – CREATING TEXT DEPARTMENT QUESTIONS – JASPER, IN – BETH ANN DEVILLEZ

FEB 22 – REGIONAL ISTEP TRAINING – EVANSVILLE, IN – MANDY HANNAH

GALEN GRABER MADE A MOTION TO APPROVE ALL PROFESSIONAL DEVELOPMENT REQUESTS. LANA HELMS SECONDED THE MOTION AND MOTION CARRIED.

IN PERSONNEL, THE BOARD APPROVED MATERNITY LEAVES FOR PAIGE KNEPP STARTING IMMEDIATELY AND ALLISON GRABER STARTING IN FEBRUARY. RONALD BOYD MADE A MOTION TO APPROVE THIS REQUEST. LANA HELMS SECONDED THE REQUEST AND MOTION CARRIED.

ALSO IN PERSONNEL, MR MADISON PRESENTED TO THE BOARD THE FIRST READ OF THE NON-CERTIFIED HANDBOOK THAT WILL BE APPROVED AT A LATER DATE.

IN REPORTS, MR MADISON STATED THAT THE 2014-2015 ISTEP SCORES PUT US SIXTH IN THE STATE.

IN FINANCIAL REPORTS, MR MADISON GAVE A BRIEF FINANCIAL REPORT OF CURRENT CASH BALANCES AS COMPARED TO LAST YEAR AT THIS TIME.

THE NEXT REGULARLY SCHEDULED MEETING WILL BE HELD ON FEBRUARY 11, 2016.

THERE BEING NO FURTHER BUSINESS, PRESIDENT RONALD BOYD STATED HE WOULD ENTERTAIN A MOTION TO ADJOURN. LANA HELMS MADE A MOTION TO ADJOURN THE MEETING AND GALEN GRABER SECONDED THE MOTION. MOTION CARRIED AND MEETING WAS ADJOURNED.